ECOS ASSOCIATION OF APARTMENT OWNERS

ECOS, Jatragachi, PS-Eco Park, PO-Ghuni, New town, Kolkata-700161
Registered under West Bengal Apartment Ownership Act, XVI of 1972
Registration No. 005272024 of 2024
Email: ecosassociation@gmail.com

Date – 1st Aug 2025

Work Order No – WO/25-26/ECOSAAO/06

To,
Managing Director,
M/s - Ecoscience Pest Management Pvt. Ltd.
2nd floor, 1717, Rajdanga Main Road, Sector E,
East Kolkata Twp., Kolkata, West Bengal 700107.
Mob-9073354976

Sub: Work Order for providing Pest control Services at ECOS Residential Complex, ECOS, Jatragachi, PS-Eco Park, PO-Ghuni, New town, Kolkata-700161.

Kind Attn. Ms. Tanusree Bhowmick,

Please refer to your last proposal, and our subsequent discussions for providing above subject matter services at our residential property namely ECOS Residential Complex, ECOS, Jatragachi, PS-Eco Park, PO-Ghuni, New town, Kolkata-700161.

Based upon your representation that you have necessary technical & trained manpower for providing above mentioned Services and that you have understood the SCOPE OF WORK and DELIVERABLES and that you shall be able to provide trained manpower who would ensure compliance of the DELIVERABLES and provide service of standards as referred to in work order, we are pleased to award you to manage the same as per the following details:

Client & Site Details	-	**Ecos Association of Apartment Owners, ECOS, Jatragachi, PS-Eco Park, PO-Ghuni, Newtown, Kolkata-700161.**
Services	-	**As per above subject line.**
Agency / Vendor	-	**M/S, Ecoscience Pest Management Pvt. Ltd.**
Scope of Work	-	**As per the attached Annexure-1**
Commercials	-	**As per the attached Annexure-2**
Effective Date	-	**1st Aug 2025 until 31st July 2026**
Payment	-	Within 30 days from the date of receiving the correct & verified invoice and 20% of the billed value will Be put on hold in case of non-submission of Compliance documents by agency till the submission Of all compliance documents along with tax invoice For the respective month by agency.

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Termination	- Both client (Ecos Association of Apartment Owners) and Agency/vendor (M/s, Ecoscience Pest Management Pvt. Ltd.) can terminate and withdraw the services With giving a notice of one month with or without Giving/showing any reason.
Non-Performance	- Any incident of non-performance by the agency or Loss/ Damage to the property shall be taken as Negligence and default and all such damages / Losses shall be recovered from the Agency up to The limitation of the scope of the services. Such claims Should be made only after joint investigation by both the Parties.

For, Ecos Association of Apartment Owners

For, M/S - Ecoscience Pest Management Pvt. Ltd.

Authorized Signatory
Name -
Designation -

Accepted by
Name - Tanusree B. Chakraborty
Designation - M D .

Encl:

Annexure- 1 – Scope of Work

Annexure -2 - Pricing Sheet/Commercials

Annexure- 1 - **Scope of work:**

The scope of this service contract will include but not limited to providing Pest Control Services at the premises of "The ECOS" including consumables, manpower, machineries, necessary tools, tackles, PPE for exterminator, etc. to ensure the service schedule and quality.

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Sl. No.	Name of service	Monthly Frequency	Pest	Chemicals used	Service type	Specific Areas covered in the Common Areas
1	Mosquito Management Services(MMS) by Spray	12	Mosquito	Alphacypermethrin/chlorphriphos/Bifenthrin	Spraying	All outside common area, bilding periphery, main gates, parking areas ,
2	Mosquito Management Services(MMS) by	8	Mosquito	Deltamethrin 1.25%,	Fogging	All outside common area
3	Mosquito Lanva control by spray/ Lanva treatment	2	Mosquito lanva	Temephos	Spraying	all drainage areas
4	Rodent Management Services(RMS) by baiting,	4	Rats, Mice, etc.	Zink phosphide	Baiting Trapping,	server room, electrice room,building periphery
5	Snake, snail, milipedes and centipedes control by	8	Snake, snail, milipedes	Dimethoate	Spraying	all periphery and outside garden area
6	Cockroaches, Red/ black ants and silverfish etc by	2	Cockroaches , Red/ black	Propoxur 20% EC/Fipronil	Gel/ Spray	gmd floor lift lobby, service lift lobby, reception, common stairecase, drains,
7	Flies control by WHO approved non toxic	2	Flies	Deltamethrin	Spraying	garbages, all outsido and inside periphery area
8	General Pest Management Services(GPMS) by spray	12	All crawling insects and	chlorphriphos	Spraying	gmd floor lift lobby, service lift lobby, reception, common stairecase, drains,
9	Termite control by spraying and drilling	At actual	Termites/ White Ants	Immidacloprid 30.5%SC	Drilling and Spraying	At actuals

GENERAL PEST MANAGEMENT SERVICE (Periphery Services)

This service is targeted against common pests like Mosquito, snake, mouse, etc. through the following services:

1. Spraying for Mosquito killing liquid.
2. Spraying for snake controlling liquid.
3. Spread mouse control medicine.

- **Mosquito Treatment Coverage Areas:**

1. Spray all the common areas and walls and corners for effective treatment.
2. Spray all garden area boundary wall areas DG, Swimming pool areas.
3. Spraying in all Drain, Pits in outside.
4. Basement: all pits, drains, corners, above and below the ramps, water staged areas, fire pump room, and domestic water pumping area.
5. Terrace: LMR room, roof, toilets, WTP area wall corners and water staged areas.
6. STP: wall corners, water staged areas.
7. Community hall area
8. All other common area. (If required).

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- Snake **Treatment Coverage Areas:**

1. Garden wall side
2. DG, UGR tank areas
3. Basement
4. All outside common areas
5. Community hall area
6. Garbage staged area
7. Playground area
8. Swimming pool area.
9. All other common area. (If required).

- **Mouse Treatment Coverage Area:**

1. Electric panel room
2. DG area
3. Electric LV & HV shaft
4. Server room
5. Club house
6. All other common area. (If required).

Treatment Procedure:

- Spray all the common areas and walls and corners for effective treatment.

Specification:

- Maintain Internal and External Hygiene Standards
- Professionals who can foresee Problems
- Equipped with appropriate Solutions
- Fast Action from the Pest Manager
- Usage of Odorless Chemicals
- HACCP is gaining importance fast and is a systematic approach expected from the service partner
- Schedule must be customizable, strategic, scalable, yet economically viable solution.

PREVENTIVE measures to MANAGE pests.

- Deny Entry
- Deny Shelter
- Deny Water

FOCUS & EMPHASIZE treatments more at –

- Entry Points
- Hiding Points
- Water sources
- Drains, Pits
- Customer/Employee Area

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SERVICE EXPECTATIONS: -

- **Odorless Treatment** - Use of odorless products inside buildings. You know that smell does not kill pests.
- **Proven Protocols of Service** - No service should be provided without a plan. You need to comply with all safety procedures and have all necessary permits.
- **MSDS and SOP for Service** – Material safety data sheet for all chemicals used for pest control services to be provided. All kind paper works for audit purpose. MSDS and Documents files to client for ready reference.
- **Customized Service** - Each account is different and will require some unique treating specifications.
- **Professional Technical Support** - Technicians and staff are to be well trained.

PERSONAL HYGIENE & GROOMING OF THE PERSONNEL OF THE AGENCY

1. All employees must be present in a neat clean & well-groomed appearance.
2. While on duty, all employees must wear the uniform provided by the agency.
3. Ensure that all personnel are trained and aware of the job requirements.
4. All staff must keep their hair trimmed and be in clean shaven.
5. All the employees should be in their departmental/safety shoe as appropriate while they are on duty.
6. Ensure display of company identity card for easy recognition of your company representation.
7. Ensure wearing respective work masks, safety gloves and belts as and when required.
8. Precaution is better than cure; keep safe operation of all electric equipment and familiar with its operating system and manual.

HOURS OF SERVICE

As per requirement. Agency must submit the duty roster of their employees on monthly basis post discussion and taking consent from client.

AREA COVERAGE:

Common Area of ECOS, Ecos Association of Apartment Owners, Jatragachi, PS-Eco Park, PO-Ghuni, Newtown, Kolkata-700161.

CONTRACT VALUE:

- The contract value is as per **'Annexure 2'**. However, the Bill will be paid as per actual services.
- The Bill shall be submitted to the In-charge of the Site from client side and will be payable within 30 days from the day of submission of correct and verified bill.

The Bill shall contain the following details:

1. Work Order No.
2. Subject as mentioned on the work order.
3. Billing should be done as per category & name of employee's with designation.
4. The Bill should contain GST number and Pan No.

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The Bill should be accompanied by the following:

1. Attendance sheet certified by both parties, mandatory.
2. A copy of paid challans of ESIC & EPF.
3. Wages and salary sheet dully signed by concerned personnel.
4. Monthly activity report.
5. Service reports.
6. Other compliance documents.

Registers, Notices, documents at site

1. Resume and photographs of all deployed employees
2. Copy of police verification certificates of deployed employees
3. Complete nominal-roll to be maintained at site.

COMPLIANCE OF LAWS:

1. Agency shall be responsible for compliance of all relevant laws, as may be applicable including all existing and future legislations, Rules and Regulations and their amendments from time to time.
2. In any event the manpower shall for all purposes be considered as your employees (notwithstanding they report to duty for more than 180 days in a calendar year) and neither you nor your manpower shall raise any claim of whatsoever nature against the management of **The Client.**
3. Agency hereby agree and undertake to indemnify the management of **The Client** against breach of any provisions of law as applicable and shall reimburse all costs / damages / charges / compensation that may be borne / required to be borne by client for any default on agency part. It is clarified that any ordinance, notification, order, or statute, which prohibits the terms of this arrangement, shall lead to immediate termination of this contract. In such an event, **Client** shall not be responsible for any liability arising there to.

INDEMNITY:

1. Agency hereby agrees to indemnify client against all expenses incurred or loss / damage caused attributable to any act or omission including misappropriation. Theft and non-compliance on your part or on part of the manpower. It is agreed that **Client** shall have the right to appropriate all such expenses incurred and / or loss / damage caused, from the amounts outstanding to the agency.

MISCELLANEOUS:

1. Agency shall ensure that the manpower deployed for work at our site is fully trained and conversant with their scope of work under this work order. Agency shall be responsible to provide client with support for any related services during the subsistence of this work order.
2. The client shall not be responsible for any damage, injury, disablement, or death to agency's manpower and neither agency nor agency's manpower will raise any claim (including a claim for compensation) against the client while performing any duties on site and/or commuting to/from the site.
3. Agency / Client shall be entitled to review the strength and working hours of the manpower from time to time, based on the requirement.

Bidesh Bhowmick
Director

Ecoscience Management
Kolkata-107

SCALE OF DEDCUTIONS

Sr. No.	Omission	Rate of Deduction (in Rs.)
1.	Poor Turn Out/ Grooming	INR 100 per omission observed per individual FROM MONTHLY BILLING AMOUNT
2.	Absenteeism	INR 100 per omission observed per individual FROM MONTHLY BILLING AMOUNT
3.	Complaint for misbehavior	@ INR 100/- per complaint FROM MONTHLY BILLING AMOUNT
4.	Sub-standard material used/ provided	@ 5% of FROM MONTHLY BILLING AMOUNT
5.	Failure in providing service as per schedule/ standards	@ 5% of FROM MONTHLY BILLING AMOUNT
6.	Fire Training attendance-less than 60% of the deployed manpower	@ 5% of FROM MONTHLY BILLING AMOUNT
7.	Subject Matter Trainings 01 nos. minimum per month	@ 1% FROM MONTHLY BILLING AMOUNT
8.	Service Provider Operations/ Quality Team visit cum review session to be arranged 02 nos. minimum per month (responsibility to arrange is of the Service Provider)	@ 2% FROM MONTHLY BILLING AMOUNT
9.	Hired equipment not being in working order	@ Pro-rata rental charges for 1st 7 days thereafter twice the pro-rata rentals
10.	Theft	@ Cost of item + 1% FROM MONTHLY BILLING AMOUNT
11.	Safety Rule	@ 2% deduction per complaint FROM MONTHLY BILLING AMOUNT in case of any violation of safety rules

Annexure 2 - Pricing Sheet/Commercials

Pricing details: The pricing details mentioned below are initial and will vary time to time as per site requirement and instructions from the client. Any additional / ad-hoc service over and above the original service schedule shall be calculated as per mutually agreed rates post mutual discussion.

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	Name of service	Monthly Frequency	Specific Areas covered in the Common Areas	Rate per UOM	UOM	Amount	Discounted lumpsum amount
1	Mosquito Management Services(MMS) by Spray	12	All outside common area, bilding periphery, main gates, parking areas , STP, WTP,Gardens, Garbage area	225	12	2700	
2	Mosquito Management Services(MMS) by Cold/Hot fogging	8	All outside common area	250	8	2000	
3	Mosquito Larva control by spray/ Larva treatment	2	all drainage areas	100	2	200	
4	Rodent Management Services(RMS) by baiting, dry chemical, trapping, glue board	4	server room, electrice room,building periphery	100	4	400	Rs. 10200.00
5	Snake, snail, milipedes and centipedes control by spraying organic repellant	8	all periphery and outside garden area	200	8	1600	
6	Cockroaches, Red/ black ants and silverfish etc by spray WHO approved non toxic odorless	2	grnd floor lift lobby, service lift lobby, reception, common staircase, drains, Landscape, Periphery area, garbage	0	0	0	
7	Flies control by WHO approved non toxic odorless chemical spray	2	garbages, all outside and inside periphery area	0	0	0	
8	General Pest Management Services(GPMS) by spray and mist spray	12	grnd floor lift lobby, service lift lobby, reception, common staircase, drains, Landscape, Periphery area, garbage areas	275	12	3300	
9	Termite control by spraying and drilling	At actual	At actuals	0	Sq. Ft.	0	10200.00

Discounted monthly NET PAYMENT Rs. 10,000/-
In word Rupees Ten Thousand only. (Exclusive GST).

NB:

- GST will be charged extra as applicable.
- TDS deduction as applicable under law.
- The contract value includes all statutory payments such as PF, ESI, Bonus, coverage under workmen compensation insurance and shall conform to contract of labour and minimum wages acts in respect of the personnel deployed at the premises.
- No additional claims will be entertained on account of transportation, additional hours of work on need basis if required and any other obligations.
- The service requirement/ details will vary time to time as per site requirement and instructions from us.
- The above price also includes necessary tools and tackles, uniforms, ID cards, safety shoes, PPEs and connected accessories, logbooks and registers if any to be maintained as may be required.
- Any deductions applicable shall be adjusted from Agency as debit notes.

Ecoscience Pest Management Pvt. Ltd. Kolkata-107

Guidelines to the Agency

All monthly invoices for the preceding month should reach the client every month alongwith Necessary documents.

Addressed to: - **Ecos Association of Apartment Owners,**
Office Address: - **ECOS, Jatragachi, PS-Eco Park, PO-Ghuni, New town, Kolkata-700161**
GSTN – **19AACAE5881C1ZQ**

————————END OF THE DOCUMENT————————

Bidesh Chowdhury
Director

Ecoscience Pest Management Pvt. Ltd.
Kolkata-107