

ECOS ASSOCIATION OF APARTMENT OWNERS

ECOS, Jatragachi, PS-Eco Park, PO- Ghuni, New town, Kolkata-
700161 Registered under West Bengal Apartment Ownership Act, VI
of 1972

Registration No. 005272024 of 2024

Email: ecosassociation@gmail.com

**MINUTES OF THE BOARD MEETING (MEETING SL. NO. 31) OF THE MEMBERS OF ECOS
ASSOCIATION OF APARTMENT OWNERS HELD ON SUNDAY, 16th AUGUST, 2026 AT 10:30 AM AT
ECOS CLUB HOUSE LOUNGE THROUGH ONLINE and OFFLINE MODE.**

MEMBERS' PRESENT:

SL No	Name
1	Sovon Mahapatra
2	M.K. Sinha
3	Sayan Chatterjee
4	Indrajit Chaudhuri
5	Soumitra Dasgupta (Online)
6	Rajat Mitra
7	Rajkumar Pandey
8	Mausumi Sen
9	Akash Dhar
10	Kunal Vora
11	Dr. Ajya Arya
12	Sanjay Patel
13	Ashis Narayan Mazumdar
14	Prasenjit Paul
15	Ansuman Gupta
17	Ankit Mangal (Online)
18	Kushal Banerjee
19	Debasis Samanta (Online)

20	Nasib Jha (Online)
21	Praveen Mishra
22	Mrinal Sarkar
23	Dipak Kumar Mazumder
24	Rupam Chatterjee
25	Jaiprakash Oraon
26	Tanimesh Ghosh
27	Debajyoti Raha
28	Debasis Samata (Online)
29	Debanjan Das Chowdhury (Online)

CHAIRPERSON

The meeting was initiated by President Mr. MK Sinha to conduct the meeting's agenda.

Agenda 1 - Review of BOM responsibilities and status of active participation by members.

- Mr. Kushal Banerjee and Mr. Ashis Narayan Mazumdar will be joining and assisting Ms. Piyali Ghosh in Gardening and landscaping
- Jaiprakash Oraon & Prasenjit Paul will be joining Legal Review department.
- Tanimesh Ghosh will join the Purchase & Negotiation. Raj Kumar Pandey will be leaving this department.
- Tanimesh Ghosh & Debajyoti Raha will join Inventory. Sanjay Patel will be leaving this department.
- Debasis Samata & Jaiprakash Oraon will be joining IT department.
- Ashis Narayan Mazumdar will be joining the House keeping/Security department. Op Choubey and Sanjay Patel will be leaving this department.

Agenda 2 - Review of Board Member's Attendance/Participation in BOM Meetings.

- Attendance sheet created capturing all BOM Attendance. This date is effective only for BOM created for 2026-29(starting June 2026)

Agenda 3 - SOP - Banquet Hall Booking: Discussion and Decisions- SOP is Almost Ready

- SOP is created for Banquet Hall Booking, document will be shared with all residents.

Agenda 4 - SOP of ECOS - Part B of By-laws Need to be Modified

- Draft version created; review in progress. Document will be ready by end of August,2026.

Agenda 5 - FM Service Provider Handover-Takeover Status

- New FM finalized is **RIS**. New FM's housekeeping & security will take over from 1st of ~~September~~,2026. FM's Engineer and Account will be takeover from 1st of ~~September~~,2026.
- Meeting to be scheduled with the former Secretary, Anup Sarkar. A formal notification will be sent to him seeking his availability.

Agenda 6 - Discussion on introduction of a Parking Management framework for the Society

- New Vendor approached for introduction of a Parking Management framework for the Society. Discussion is progress. To be finalized by end of September,2026

Agenda 7 - Development Fees Collection - Procedure & Timeline (2 Phases: Sep-Oct)

- Development Fees to be paid by all residents by 31st Oct,2026. Post that will be treated as defaulter.
- Details of Additional Development Expenses:
 - WTP
 - Landscaping
 - Cabana & Party Deck Roof Repair
 - AC Ledge
 - Patch Painting
 - Anti Banging for Lift
 - Gym equipment
 - Misc.Total Expenses
- Approx Rs.15.11 Lakhs Per flat one time development charges Rs. 7000.00

Agenda 8 - Update on Water Treatment Plant Work Progress

- Water Treatment Plant is in progress and expected to be completed by end of Aug,2026

Agenda 9 - Status Update on Association CAM Dues Collection and Outstanding Balances.

- Few residents are yet to pay pending Association CAM Dues. Ankit is following up, expected to be closed by end of August,2026.

Agenda 10 - Amit Realty Dues Collection - Status Update and Next Steps

- Approx Rs.19 lakhs pending. Power of attorney will be taken over from Amit Realty to ECOS Association by end of Aug,2026.

Agenda 11 - Update on CCTV Removal Status and Proposed Next Steps.

- CCTV cameras installed facing outside the apartment must be removed to ensure the privacy of other residents.
- Doorbell cameras may remain installed and can continue to be used as they are.

DATE OF ENTRY: 16.08.2026
PLACE: ECOS, KOLKATA

**Mohan
_Sinha** Digitally signed
by Mohan_Sinha
Date: 2026.08.17
09:17:04 +05'30'

PRESIDENT

(MK Sinha)