

**ECOS ASSOCIATION OF APARTMENT OWNERS**

ECOS, Jatragachi, PS-Eco Park, PO-Ghuni, New town, Kolkata-700161  
Registered under West Bengal Apartment Ownership Act, XVI of 1972

**Registration No. 005272024 of 2024**

Email:ecosassociation@gmail.com

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**MINUTES OF THE BOARD MEETING (MEETING SL. NO. 23) OF THE MANAGERS OF ECOS ASSOCIATION OF APARTMENT OWNERS HELD ON SUNDAY, 21<sup>st</sup> DECEMBER, 2025 AT 08:30 P.M. AT ECOS CLUB HOUSE THROUGH OFFLINE & ONLINE MODE.**

**BOARD MEMBERS PRESENT:**

Sl. No.	Name of the Members
1.	<b>Mrs. Maitrayee De, President</b>
2.	<b>Mr. Anup Sarkar, Secretary</b>
3.	<b>Mr. Manish Kedia, Vice-President</b>
4.	<b>Mrs. Shalini Sengupta, Vice-President</b>
5.	<b>Mr. Raj Kumar Pandey, Vice-President (Online)</b>
6.	<b>Mr. Tanimesh Ghosh, Treasurer (Online)</b>
7.	<b>Mrs. Mausumi Sen, Asst. Secretary</b>
8.	<b>Mr. Sayan Chatterjee, Asst. Treasurer</b>
9.	<b>Mr. Indrajit Chaudhuri, Manager</b>
10.	<b>Mr. Manish Shaw, Manager (Online)</b>
11.	<b>Mr. Abhijit Halder, Manager (Online)</b>
12.	<b>Mr. Nasib Jha, Manager</b>
13.	<b>Dr. Sanjit Singh, Manager</b>
14.	<b>Mr. Ashish Narayan Mazumdar, Manager</b>
15.	<b>Mr. Subhadip Shaw, Manager</b>
16.	<b>Mr. Kunal Vora, Manager</b>
17.	<b>Mr. Anirban Gupta, Manager (Online)</b>
18.	<b>Mrs. Piyali Dutta, Manager (Online)</b>

**1. CHAIRMAN**

Mrs. Maitrayee De, President took the Chair.

**2. QUORUM**

As the proper quorum was present, the Chairman declared the meeting to be in order and started the proceedings of the meeting.

**3. NOTICE OF THE MEETING**

The Notice and the Agenda of the meeting were taken as read with the consent of all the Managers present at the meeting.

**4. Selection/election of vacant post as per Bye-Laws.**

The matter of Resignations of Mr. Soumendra Nath Roy, Flat No. Tower-3/705 & Mrs. Satabdi Goswami Bhattacharjee, Flat No. T-3/502 was discussed in the light of their participation in the Board activities and unwillingness to be a member of the Board Group repeatedly and decided to accept their resignations. Accordingly, requires to fill the two vacant posts from the Tower-3 as per the procedure in vogue. The President has nominated as the Presiding Officer to conduct the election/selection as per Bye-laws and the Presiding Officer will nominate the Co-Ordinator etc. if required to complete the entire process of selection/election, which were accepted by the house.

**5. Banquet Hall booking & SOP thereof.**

The matter of Banquet Hall booking was discussed due to some clarification. Wherein, it has been clarified that the hall can be booked by the **owner/tenant only for his/her family activities**. Before booking the hall, it shall be required to clear all his/her dues with the Builder as well as Association. During use of the hall, SOP should be complied strictly. Additional HK/SG and Parking if required, the same shall be arranged by the person concerned himself/herself. Gathering should be in limit as per the capacity and instruction of the Association from time to time. The house was agreed with the terms and condition as mentioned above and directed to follow strictly.

**6. Action against the default owners as well as the owners who have not submitted NOC as approved in the SGM dated 07.12.2025.**

The matter has already been discussed and decided in earlier several meetings. In this regard, the builder was issued reminder for transfer the balance fund as well as provide all relevant action taken with documents within 31<sup>st</sup> December, 2025.

**7. Celebration of 31st Night, 2025.**

As the festival was approved by the Association, 31<sup>st</sup> night needs to be celebrated. Accordingly, a subscription of Rs.700/- per head has been fixed based on the total expenditure (Food, DJ Sound, Light, games by kids etc.). It is also decided that the kids age up to 10 years will be free.

**8. NEXT MEETING DATE**

It was decided to hold the next meeting in the month of January, 2026.

**9. VOTE OF THANKS**

There being no other business to transact, the meeting ended at 09:30 P.M. with a vote of thanks to the Chair.

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**CHAIRMAN**

**DATE OF ENTRY: 21.12.2025**

**PLACE: ECOS, KOLKATA**